



**College of Arts, Humanities,  
and Social Sciences**

**Literature and Modern Languages**

*SPAN 1220 - Elementary Spanish II*

## I. Course Information

**Course:** SPAN 1220 - Elementary Spanish II

**Semester Credit Hours:** 3.0

**Course CRN and Section:** 20695 - DA1

**Semester and Year:** Fall 2017

**Course Start and End Dates:** 08/21/2017 - 12/10/2017

**Building and Room:** Parker Building - 255

## II. Instructor Information

**Professor:** Dr. Joanne Pol Urrechaga

**Email:** jp1460@nova.edu

**Phone:** 954-262-8146

**Office Hours:**

Day	Time	Location
TR	8:00am - 9:30am	Parker 220
R	2:00pm - 4:00pm	Zoom

Please **DO NOT** send me an e-mail to my jp1460@nova address. All communication **must** take place via **Canvas e-mail**.

You can also send a Canvas email to set up a meeting Via Zoom by appointment.

## III. Class Schedule and Location

Day	Date	Time	Location	Building/Room
TR	08/22/2017 - 10/05/2017	10:45 AM - 12:00 PM	Ft Lauderdale/Davie Campus	Parker Building- 255
R	10/12/2017 - 10/12/2017	10:30 AM - 12:30 PM	Ft Lauderdale/Davie Campus	Parker Building- 255
TR	10/17/2017 - 11/30/2017	10:45 AM - 12:00 PM	Ft Lauderdale/Davie Campus	Parker Building- 255
R	12/07/2017 - 12/07/2017	10:30 AM - 12:30 PM	Ft Lauderdale/Davie Campus	Parker Building- 255

## IV. Course Description

Essentials of Spanish language with emphasis on grammar, vocabulary, writing, and oral skills. Not open to native speakers. Prerequisite: SPAN 1210 or a Spanish Challenge Exam score of 60-75. Frequency: Every Fall and Winter.

## V. Course Objectives / Learning Outcomes

- 1) Speak and comprehend the meaning of simple questions, sentences, and commands on topics related to the chapters presented in class, using appropriate Spanish grammar and vocabulary.
- 2) Write two-page compositions and analyze written material for content and meaning using the vocabulary from the textbook.
- 3) Identify and explain important cultural practices of the Hispanic world.

## VI. Materials and Resources

**Book Url:** [NSU Book Store](#)

**Section Required Texts and Material:**

*Tu Mundo: Introductory Spanish 1 & 2 (Special Value Edition for NSU with Connect Access)*

Authors: Magdalena Andrade, Jeanne Egasse & Elías Miguel Muñoz

Publisher: McGraw Hill

Publication Date: 2015

ISBN: 9781308515007

**\*NOTE\*:**

McGraw Hill offers several packages:

1. If you prefer digital texts, you can purchase an online version of the textbook that **ALSO** includes the **REQUIRED** online Connect Plus Spanish w/Learnsmart (with WBLM) Access Card
2. If you have purchased a used textbook, and are missing the online component, you can purchase the Connect Plus Spanish w/Learnsmart (with WBLM) Access Card.

Please be aware of purchasing texts through online retailers. In the past, there have been issues with the following:

As a word of caution: If you purchase a used textbook, it may **NOT** allow you to complete the **REQUIRED** online textbook exercises for this course because the necessary access card – in almost all cases- does NOT- come with the used textbook. Some students have *unfortunately* ended up paying more for a used text *and* the online Connect Plus Spanish w/Learnsmart (with WBLM) Access Card than they would have for a new text.

For more information on pricing, contact McGraw Hill directly: 1800-331-5094

Failure to complete assignments because of a wrong text purchased or a text purchased late does not exempt you from the late work policy.

## VII. Course Requirements

**Academic Honesty:** All essays **MUST** reflect the students' own work and **ANY TYPE** of outside assistance is **NOT** permitted. This includes and is not limited to: Classmates, tutors, online translators, roommates, and/or Spanish speaking friends are not allowed to edit any part of your written homework or compositions. Any student found to violate the previously mentioned criteria will automatically receive a grade of zero for the assignment. Should you have any questions regarding your writing, consult with your professor first.

**PLAGIARISM: Academic Honesty:** All class work (including examinations) **MUST** reflect the students' own work and **ANY TYPE** of outside assistance is **NOT** permitted. This includes and is not limited to: Classmates, tutors, online translators, roommates, and/or Spanish speaking friends or family are **not allowed** to edit and or complete ANY part of your classwork in the course.

Making statements such as, for example, "I didn't know how to say this." or "They only told me how to

say this” does NOT excuse you from the Plagiarism statement above. Claiming ignorance of what constitutes plagiarism in this course does **NOT** excuse you from the penalties below.

Any student found to violate the previously mentioned criteria will automatically receive a grade of zero for the assignment in addition to receiving **10 points off** of the final gradeaverage as well as have an academic misconduct form that is **required** by faculty to sent to the dean’s office. The student may also fail the course. Other courses of action may be taken as well both by the professor and the dean’s office. Should you have any questions regarding your writing, or coursework, consult with your professor first.

**Note: You will not be asked to produce anything in the course that you are not capable of AFTER serious study and diligent practice.**

**ESSAYS (10%):** There will be **TWO** assigned compositions throughout the semester. Compositions should reflect the grammar and vocabulary of the chapters covered. You will write **TWO** (2) short essays in Spanish during the course of the semester. These will be written in class, by hand, and be based on a specific topic provided by the professor. These written assignments should reflect the grammar and vocabulary of the chapters covered. Students will be allowed to use their textbooks and/or dictionaries when writing these assignments. These will be graded by the professor outside of class and then returned to the student.

**ORAL INTERVIEW/ CONVERSATION (5%):**

Spoken language and pronunciation will be evaluated. You will have a one on one interview with your professor during the second half of the semester OR you may have a group oral exam. More information on the interview will be provided during the semester.

If you miss your oral interviews, you will not be allowed to make any of them up, unless I have approved your documented excuse. You must contact me immediately via e-mail and present me with acceptable documentation of the missed oral interview in order for it to be made up. Presentation of documentation does not automatically imply an approval on my behalf. If your documented excuse has been approved by me, note that your grade for this assignment will minimally drop a letter grade.

**ORAL PRESENTATION (5%):**

Spoken language and pronunciation will be evaluated in a **presentation** (3-6 minutes). Your presentation will be based on general themes or topics treated in class. **No make-ups.** I will provide you with situations and or topics. Oral presentations will be scheduled in advance. Once you have picked your time slot you must adhere to it. **Failure to meet the minimum time requirement will reduce your grade by 35 points.** Make sure you practice and time yourself.

**QUIZZES (20%):**

There will be announced and/or unannounced quizzes throughout the semester. There will not be any make-ups for missed quizzes. Please note that if students are late to class and miss a quiz, they will **not** be allowed to make it up. It is your responsibility to come to class prepared and be ready to quiz in any of the material that has been covered in class.

**EXAMS (42%):**

There will be *three cumulative written exams* assessing your comprehension of the material discussed in class and covered in the workbook. They will cover all material previously handled, but will focus on the most recent chapters. **No make-up exams or quizzes will be administered. Exams are not curved.** There will be three (3) exams covering the following material: Exam 1 (Chapters 6-7); Exam 2 (Chapters 8-9); Exam 3 (Cumulative with emphasis on chapter 10).

**HOMEWORK (TOTAL 15 %):** All of your assignments for BOTH the Chapter Assignments and LearnSmart Activities are located in the McGraw Hill Website (Tu mundo Connect). Information on how to access assignments and their due dates are located in your **IMPORTANT DOCUMENTS** tab.

**Chapter Assignments (12%):**

**NO LATE WORK WILL BE ACCEPTED.** Plan ahead. Write down your due dates. You can find your due dates within the McGraw Hill Website (Tu mundo Connect).

All students need to purchase a McGraw Hill Centro access code (packaged with the textbook). All workbook assignments must be completed by the due date stated on the syllabus. You have 3 opportunities to get the right answer. You will also have the opportunity to have hints to gear you towards the right answer. The highest grade prevails. This is here to help you further practice the four cornerstones to learning a language: listening, speaking, reading, and writing.

Find the necessary information to sign up for this under the **Important Documents Tab** in Blackboard. Activities range from individual recording activities to group recording activities as well as writing activities.

Students are advised to pay special attention to the specific grammatical components of each chapter, as well as the sections on vocabulary and culture. The student's daily homework consists of doing both the reading and the exercises under the *Infórmate* section of the chapter being covered (found at the end of each chapter).

In the Online Textbook, some assignments are automatically corrected, others may need to be corrected by your professor.

**Written Assignments:** In this course students will be given regular homework assignments that may come from your textbook **IN ADDITION** to your (LearnSmart and Chapter Assignments). You will have daily assignments listed sent to you, after class, via announcements. The subject line will have "Tarea: and the date the class met → Tarea: 1/06". Students will be expected to come prepared (i.e. have **studied** --not just read-- the assignments) to every class and participate actively by answering questions, taking part in activities, and speaking Spanish at all times. Students are advised to pay special attention to the specific grammatical components of each chapter, as well as the sections on vocabulary and culture.

The student's daily homework consists of doing both the reading and the exercises under the Students are advised to pay special attention to the specific grammatical components of each chapter, as well as the sections on vocabulary and culture. The student's daily homework consists of doing both the reading and the exercises under the *Infórmate* section of the chapter being covered (found at the end of each chapter).

These exercises as well as other assignments will be collected from time to time. The average of these assignments will comprise a grade under the Chapter Assignments umbrella.

**Late assignments:** Unless otherwise indicated, all homework assignments are due in class on the date listed on the syllabus. If the assignment is not handed in during class time: IT IS LATE. A late assignment is penalized one full letter grade for each calendar day that it is late; assignments later than two calendar days are not accepted at all and earn an F. **Please note that your online exercises are EXEMPT from this; that is, all online assignments (LearnSmart and Chapter Assignments) must be completed on time. No exceptions. You have their due dates ahead of time. Make sure to keep up to date with these.** The due dates for your online work (Tu mundo Connect) are located within the McGraw Hill website. There will be more information on your online textbook and workbook assignments in the HOMEWORK section of the syllabus.

**Online Workbook (LearnSmart) (3%):**

**NO LATE WORK WILL BE ACCEPTED.** Plan ahead. Write down your due dates. You can find your due dates within the McGraw Hill website.

This section is graded on completion of the assignment. I highly recommend you complete this prior to beginning each chapter or at the very beginning. It will highlight what you may already know or grasp well and at the same time, it will point out some challenge areas. Most students find this incredibly helpful! Find the necessary information to sign up for this under the **Important Documents Tab** in Blackboard.

### **Access Code for McGraw Hill (Tu mundo Connect)**

All students need to purchase a McGraw Hill Centro access code (packaged with the textbook). All workbook assignments must be completed by the due date stated on the syllabus.

Again, direct any technical issue to McGraw Hill (Tu mundo Connect). Plan ahead to be prepared for any glitches. Complete your work **1** day in advance for any unforeseen technical difficulties.

MAKE SURE TO READ THE NOTE BELOW on late online text/workbook assignments\*

### **IMPORTANT**

**\*\*\*Late homework for your ONLINE WORKBOOK AND TEXTBOOK is NOT accepted and a GRADE of ZERO will be assigned. Always refer to MHC CENTRO for all due dates.\*\*\***

### **PARTICIPATION (3%)**

Participation is based, in part, on your DAILY active contributions more than once per class. To be called upon by the professor is not participation.

Your participation involves a number of variables, including, but not limited to the following:

- ***Your use of Spanish in the classroom***
  - greeting people and taking leave using Spanish
  - using Spanish during class (i.e. with instructor and in small groups), when asking and responding to questions related (or not related) to the material at hand, and when engaged in casual conversation with classmates or instructor.
- ***Your willingness to participate in all class activities***
- ***Your cooperation during group and pair-work***
- ***Your respect and attitude toward your instructor, the class, and toward your peers***

**Participation-Class Decorum:** Students are expected to attend class each day with the required reading and/or writing assignments completed. **All cell phones and electronic devices MUST be silenced and stowed away during class.** Students who are caught texting, chatting and/or otherwise engaged in any kind of disruptive behavior due to a technological device, will have points deducted from his/her FINAL GRADE will be asked to leave the classroom. You are responsible for all work missed and or collected during that time. If you are asked to leave, it will count as **ONE** absence.

**Attendance:** Attendance at classes is **MANDATORY**.

Students in day classes that meet **TWICE a week** are permitted no more than **2** “free” absences.

Students in day classes missing **3** classes over the course of the semester will receive a ½ (5 pts) letter grade deduction from the final course grade. Students in day classes missing **4** classes will receive a full one-letter grade (10 pts) deduction from their final course grade. Students in day classes missing **5** classes or more will result in failure of the course **REGARDLESS** of grade average. Students may miss class for a religious holiday, but no sessions beyond the holiday itself. Student athletes, and students involved in other official University organizations should choose their schedules carefully, so as not to let their extra-curricular activity interfere with the work of this class. Students should establish practice, game, and event schedules in advance of the semester before choosing classes.

**LATE:** Early departures from the class will also follow late arrival policy. **BE ON TIME and STAY!**

Students are expected to arrive on time. **THREE** late arrivals will count as **ONE** absence. **BE ON**

## TIME!

**Blackboard:** Although we will not use all the features available on Blackboard, students will need to check the course's Blackboard site **DAILY** for announcements, homework assignments, and to download material posted by the professor. For example, powerpoints and handouts are typically posted on Blackboard (in the Content Tab) for students to access before or after class. Students should become familiar with the Blackboard site early on as it is an important part of this course and almost all NSU courses. **You are expected to check your course messages daily for your homework and important updates.**

## NOTE:

1. As listed on the first page, we will **exclusively** use **COURSE MESSAGES**. Please do not send me an e-mail.
2. Course Messages will be responded to as soon as possible Monday- Friday during business hours.
3. You may want to download the Blackboard app on to your mobile device. You will automatically be alerted to any announcements posted. You will however need to log in to check for course messages.

## VIII. Course Schedule and Topic Outline

### Topic Outline:

- This syllabus makes reference to each chapter's main vocabulary and communicative sections as well as the corresponding grammar. Grammar explanations appear at the end of each chapter in the *Infórmate* section. **Students are expected to study both the main chapter pages and the grammar sections (*Infórmate*) before coming to class.** Students are also expected to complete all homework exercises before class. *This syllabus is subject to modification, but not without prior notification by the professor.*
- To access the actual assignments you need to go to McGraw Hill to find your due dates and assignments for your online Chapter Assignments and LearnSmart.

Course calendar: This schedule is subject to change. Any necessary change will be announced ahead of time

Semana y día	Fecha	Trabajo en clase	Fechas importantes: Tareas (Your homework will be in your course messages).
Semana 1 martes	22 agosto	Course Introduction WRITING DIAGNOSTIC  SYLLABUS  Cap 6, pp 166-70 (6.1) Las materias, Indirect Object Pronouns	Download and print syllabus

jueves	24 agosto	Cap 6, pp 171-174 (6.1) Las actividades de clase, Indirect object Pronouns, Continued	
<b>Semana 2</b> martes	29 agosto	Cap 6, pp 175-176( 6.3) Las habilidades, Saber/ Poder  Cap 6, pp 177-179 (6.2) El empleo, Present Progressive	
jueves	31 agosto	Cap 6, pp.180-185(6.4) El empleo continued, Obligations. Entérate, Amigos sin fronteras,  Cap 7, pp. 198-200(7.1) Los lugares en la ciudad, Saber y Conocer	Chapter 6 LearnSmart and Chapter Assignment <b>Due Thursday, August 31st</b>
<b>Semana 3</b> martes	5 septiembre	Cap 7, pp. 206-207 (7.2, 7.3) Las actividades domésticas, Comparisons of Inequality, Comparisons of Equality, Continued  Cap 7, pp. 208-211 (7.4) Actividades en casa y otros lugares Preterite Tense of Regular Verbs	
jueves	7 septiembre	Cap 7, pp. 208-211 (7.4) Actividades en casa y otros lugares Preterite Tense of Regular Verbs	
<b>Semana 4</b> martes	12 septiembre	Cap 7, pp. 211-219 (7.4) Actividades en casa y otros lugares Preterite Tense of Regular Verbs Continued, Entérate, Amigos sin fronteras.	
jueves	14 septiembre	<b>EXAM #1 Capítulos 6 y 7</b>	Chapter 7 LearnSmart and Chapter Assignment <b>Due Thursday, September 14</b>
<b>Semana 5</b> martes	19 septiembre	Cap 8, pp. 232-233 (8.1) Mis experiencias, Verbs with Irregular Preterite Forms	

jueves	21 septiembre	Cap 8, pp. 234-236 (8.1) Mis experiencias, Verbs with Irregular Preterite Forms, Continued	-
<b>Semana 6</b>  martes	26 septiembre	Cap 8, pp. 236-237 (8.2) Las experiencias de los demás, Stem Changing Verbs in the Preterite.	
jueves	28 septiembre	Cap 8, pp. 238-239 (8.2) Las experiencias de los demás, Stem Changing Verbs in the Preterite, Continued AND Verbs with Special Meaning in the Preterite.	
<b>Semana 7</b>  martes	3 octubre	Cap 8, pp. 240-241 (8.2-8.3) Las experiencias de los demás, Stem Changing Verbs in the Preterite, AND Verbs with Special Meaning in the Preterite, Continued.  Cap 8, pp. 242-249 (8.4) Hechos memorables , Expressing Ago. Entérate, Amigos sin fronteras	- <b>Chapter 8 LearnSmart and Chapter Assignment Due, Thursday, October 3rd</b>  -
jueves	5 octubre	<b>In class writing assignment #1</b>	
<b>Semana 8</b>  martes jueves	10 -12 octubre	<b>MIDTERM WEEK NO CLASS</b>  *You will have an assignment that will be due during this week. View Announcements for more information.	
<b>Semana 9</b>  martes	17 octubre	<b>Oral Presentations</b>	
jueves	19 octubre	<b>Oral Presentations</b>	
<b>Semana 10</b>  martes	24 octubre	Cap. 9, pp. 262-264 La cocina del mundo hispano  Cap. 9, pp. 265-267 (9.1) La cocina del mundo hispano, Continued, Personal and Impersonal Direct Object Pronouns	.

jueves	26 octubre	Cap. 9, pp. 267-269 (9.1) La cocina del mundo hispano, Continued, Personal and Impersonal Direct Object Pronouns.  - Cap. 9, pp. 269-271 (9.3) La preparación de la comida, Impersonal se.	
<b>Semana 11</b>  martes	31 octubre	Cap. 9, pp. 272-275 (9.3) En el restuarante, Impersonal se, Continued.  - Cap. 9, pp. 275-281 (9.2) En el restuarante, Continued, Using Affirmative and Negative Words, Continued and Entérate, Amigos sin fronteras./ Review	
jueves	2 noviembre	Cap. 9, pp. 275-281 (9.2) En el restuarante, Continued, Using Affirmative and Negative Words  Cap 10, pp 300-301(10.2) La niñez , The Imperfect.	
<b>Semana 12</b>  martes	7 noviembre	Cap 10, (10.2) La niñez, The Imperfect, Continued. pp 302-305 La adolescencia, (10.4) Using the Imperfect to Express Intention  Finish and Review Cap. 9, pp. 275-281 (9.2) En el restuarante, Continued, Using Affirmative and Negative Words, Continued and Entérate, Amigos sin fronteras.	Chapter 9 LearnSmart and Chapter Assignment Due, Thursday, November 7th

jueves	09 noviembre	Cap 10, pp 296-298 (10.1) La familia y los parientes, Prepositions and Pronouns.  Cap 10, pp 298-299 (10.1) La familia y los parientes, Prepositions and Pronouns, Continued.  Cap 10, pp 305-309 (10.3) La adolescencia, Continued, Imperfect Progressive.	
<b>Semana 13</b>  martes	14 noviembre	Cap 10, pp 310-315 (10.3) Exprésate, Entérate, Amigos sin fronteras./ Review	
jueves	16 noviembre	<b>In-class WRITING – Comp.</b>	
<b>Semana 14</b>  martes	21 noviembre	<b>EXAM 3 –Capítulo 10 and other chapters covered in course it is a cumulative exam</b>	<b>Chapter 10 LearnSmart and Chapter Assignment Due Tuesday November 21st</b>
jueves	23 noviembre	<b>NO SCHOOL THANKSGIVING BREAK</b>	
<b>Semana 15</b>  martes	28 noviembre	<b>Oral Exam (Parker 321)</b>	
jueves	30 noviembre	<b>Oral Exam (Parker 321)</b>	<b>Last day of our semester!</b>

## IX. Grading Criteria

### Final Grade:

a. Essays	10%
b. Oral Presentations	5%
c.Oral Interview	5%
c. Quizzes	20%
e. Exams	42%
f. Chapter Assignments (Tu mundo)	12%
g. LearnSmart (Tu mundo)	3%
h. Participation	3%
<b>TOTAL GRADE</b>	<b>100%</b>

### Grading Scale:

		<b>A</b>	94-100		<b>A-</b>	90-93
<b>B+</b>	87-89	<b>B</b>	84-86		<b>B-</b>	80-83
<b>C+</b>	77-79	<b>C</b>	74-76		<b>C-</b>	70-73
<b>D+</b>	67-69	<b>D</b>	66-60			
<b>F</b>	59 and below					

## X. Course Policies

**Academic Integrity:**

## XI. University Policies

Students should visit <http://www.nova.edu/academic-affairs/nsu-syllabus-policy.html> to access additional required college-wide policies. It is your responsibility to access and carefully read these policies to ensure you are fully informed. As a student in this class, you are obligated to follow these college-wide policies in addition to the policies established by your instructor.

The following policies are described on this website:

- Academic misconduct
- Last day to withdraw
- Email policy
- Student course evaluations
- Student responsibility to register
- Student responsibility for course prerequisites

### Academic Resources

Nova Southeastern University offers a variety of resources that may aid in student success. Among these resources are:

**Accommodations for students with documented disabilities:** For more information about ADA policy, services, and procedures, students may call the Office of Student Disability Services at 954-262-7189 or visit <http://www.nova.edu/disabilityservices>.

### Tutoring and testing center:

Students are encouraged to use the free, individualized tutoring services offered by the Tutoring and Testing Center (TTC). TTC provides a supportive atmosphere in which tutors and students work collaboratively on improving students' writing, math and/or science skills. <http://www.nova.edu/tutoring-testing/index.html>