



**College of Arts, Humanities,
and Social Sciences**

SOCL 1020 - Introduction to Sociology

Semester and Year: Fall 2017

I. Course Information

Semester and Year: Fall 2017

Course Start and End Dates: 10/16/2017 - 12/10/2017

Course CRN and Section: 21270 - 6W1

Building and Room: Online Venue - BLACKBOARD

II. Instructor Information

Professor: Dr. Joyce Yaa Avotri Wuaku

Email: ja840@nova.edu

Phone: 954-262-8086

Office Hours:

Day	Time	Location
TR	11:30pm - 1:30pm	Mailman 207
W	11:30pm - 12:30pm	Mailman 207

If the instructor cannot be reached, please contact the Department offering this course.

III. Class Schedule and Location

Day	Date	Time	Location	Building/Room
	10/16/2017 - 12/10/2017		On-line Course	Online Venue-BLACKBOARD

Please see class schedule for specific instructions during exam weeks.

IV. Course Description

This course is concerned with the nature and needs of people, their relationships to their societies, and the manner in which they govern those relationships by establishing groups and institutions, engaging in social processes and bringing about social change. Special emphasis will be placed on culture in the United States and the impact of technology on the modern person. Frequency: Every Fall and Winter.

V. Course Objectives / Learning Outcomes

- 1) Demonstrate their ability to explain basic sociological concepts.
- 2) Provide evidence of having constructed for themselves a sociological perspective, drawn from both classical and modern sources, for the purpose of enhancing their understanding of the social world.
- 3) Present evidence of a "sociological imagination," i.e., by identifying causal relationships between seemingly disparate social phenomena, or by demonstrating how the classical sociological perspectives illuminate contemporary phenomena.

VI. Materials and Resources

Book Url: [NSU Book Store](#)

VII. Course Requirements

Note: The first things to do in the following order:

- 1) **Beginning with Blackboard (BB):** You will log on to BB using your NSU user name and password.
- 2) **Syllabus:** Read the entire syllabus on your homepage (or go to Course Wizard to find this).
- 4.) **Welcome Letter:** After you have thoroughly read the syllabus, be sure to read and understand the “Welcome Letter” which will help you get started. It is available at your BB “Homepage” for this class. Click on Course Content and then on “Welcome Letter.”

Participation & Attendance:

Although this course is conducted online, participation remains an expected part of this class. Discussion of society and sociological concepts and their application is an enjoyable and integral part of the study of sociology. Be prepared to be questioned and to question through online “class postings.” Sociology is the study of people and society including issues of controversial and diverse natures. You are welcomed and encouraged to share your thoughts and ideas. However, in order for an open academic forum to occur, I require that all discussion be appropriate to our online university classroom (in terms of both language and tone of debate). Academic freedom, freedom of expression, and freedom from harassment are hallmarks of the university experience. Remember the spirit of an open mind in your discussions. The fact that we do not all agree, but that we have the ability to listen and learn is what makes this world (and sociology) so intriguing.

“**Attendance**” in terms of “filling a seat” is not a requirement in an online class. However, you should think of your weekly readings in the text, your “participation” in the weekly postings, and the Power Point presentations I require you to view (that correspond to each chapter) as your attendance requirements. Of course, you will self-monitor these requirements (except for the postings, which I do keep track of). The results of your self-monitoring become quite visible on your essays and exams, so be sure to “keep up” with the class schedule! You do need to understand what the requirements are and when assignments and exams are due. Deadlines are very important online, since some items like exams and essay topics will be accessible to students only until a certain date and then access to them will CLOSE. The effort of keeping up with online class work truly falls to the student.

Power Point Presentations: You are not permitted to download and print or to share PowerPoint presentations that are made available to the class. These are for your viewing as a student enrolled in this class on the computer only. Think of them as class lectures from which you can take notes.

Computer Issues: If you run into computer issues related to this class, please call the following Nova number where technology experts will assist you:

954-262-HELP

Please do not contact the instructor with computer concerns...it is not that I don't care, or that I don't empathize (I've had computer problems too, of course!), but I'm a sociologist, not a computer expert! So you will save time and effort if you call the 24-hour phone help line FIRST.

Plagiarism: Plagiarism is a major academic offense and will be fully punished if caught. ‘Plagiarism’ means the presentation of the ideas and/or the words of someone else as one’s own.

You commit plagiarism if you use:

Any part of another person’s written words without correct documentation

Any part of another person’s ideas without correct documentation

This includes any part of a book, encyclopedia, magazine article, journal article, newspaper article, CD-ROM, or website used without correct documentation.

Plagiarism is punished in a variety of ways. The student who plagiarizes may fail the assignment and/or the entire course. And, in consultation with administrators, the instructor may recommend further action in accordance with the NSU Code of Student Conduct and Academic Responsibility policies.

For a detailed description of Plagiarism and its potential consequences, consult the Farquhar College of

Arts and Sciences' Catalog.

NSU has an extensive Academic Support network. Please visit the Academic Services Resources webpage: <http://undergrad.nova.edu/academic-services/tutoring/resources.cfm>

Make as much use out of their services as possible as it will only help you with this and other classes. On the site, there are writing tools, studying skills, and other strategies of improving your performance. See details below on Academic Misconduct. If you commit Academic Misconduct during this class, from plagiarism to cheating, you may fail the assignment or you may fail the entire class. A report will be filed with the Dean's Office.

In this class, plagiarism ALSO includes handing in work done for another class. I require all work that you do in this class to be original to this class.

Tutoring and Testing Center:

Main Campus Courses: Students are encouraged to use *the individualized tutoring services* offered by NSU's Tutoring and Testing Center (TTC) early and often throughout the term. Writing assistance is available to students who need support in the various stages of the writing process: brainstorming, planning, organizing and revising. In addition, tutors work on sentence structure, grammar, sentence and paragraph development, punctuation and citations. TTC is open Monday through Thursday 8:30 a.m.–7:00 p.m., Friday 8:30 a.m.–5:00 p.m. and Saturday 10:00 a.m.–2:00 p.m. (hours are subject to change). For more information or to set up an appointment call (954) 262-8350 or stop by the second floor of the Student Affairs Building (SAB).

Off-Campus Courses and Online Courses: Students are encouraged to use *the individualized tutoring services* offered by NSU's Tutoring and Testing Center early and often throughout the term. Writing assistance is available to students who need support in the various stages of the writing process: brainstorming, planning, organizing and revising. In addition, tutors work on sentence structure, grammar, sentence and paragraph development, punctuation and citations. Tutoring is available on Main Campus and campuses in Miami, Fort Myers, Tampa, and Orlando. There is one writing tutor at each site; location, times, and days are posted on campus or are available from the site administration office. Online tutoring is available to students who are unable to make an appointment with the on-site tutor. Appointments can be scheduled by calling 800-757-7257, ext. 28350.

VIII. Course Schedule and Topic Outline

Class schedule subject to modification, but not without prior notification.

Course Schedule:

NOTE:

1. Class schedule subject to modification with prior notification
2. It is your responsibility to check your BB e-mail and Announcement board frequently for important updates/messages/changes.
3. All due date "times" are Eastern Standard Time.
4. Be aware of AM due dates/times versus PM.

5. NOTE:

You will be required to watch about three hours of very interesting movies and documentaries related to class topics. It is important to watch these movies because you will be writing a reaction paper on at least two of these movie clips and documentaries.

CLASS/ TOPICS AND ASSIGNMENTS ARE DUE ON DATES LISTED

WEEK 1: 10/16 – 10/22

- 1) Review Syllabus (located in Course Wizard or BB)
- 2) Read Welcome Letter (Click "Course Content" and then "Welcome letter" on BB)
- 3) Read Welcome Note posted on Announcement Board (below this post).
- 4) Contact instructor with ANY questions about what is required for this class.
- 5) Complete "Introduction Post 1" (Go to Homepage, click on Discussions. Post your response to **"Introduction Post 1" must be completed by 12:00 noon on Friday 10/20.**

- 6) Read Chapter 1: Sociology: Perspective/Theory/Method (in your textbook)
- 7) Read corresponding Power Point notes. You can access power point notes by clicking on “Course content” and then on “Power Point Notes”
- 8) Extra Readings: Ron Matson, Sociological Imagination (Click on Course content and then on “Extra Reading” to view readings).
- 9) Topic for ESSAY 1 is posted on your BB under “Assignments” as of 8:00 AM on 10/16. **Essay 1 is due 11:59 PM on Sunday 11/12.**

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WEEK 2: 10/23 – 10/29

- 1) Read Chapters 2 (Culture), and 3 (Socialization) in your text.
- 2) Read corresponding Power Points notes on Bb.
- 3) Watch Movie clips:
Culture: YouTube: *Cultural Differences National Geographic* (about 5 minutes long); *Gestures across Cultures* (about 9 minutes); and *Sociology Cultural Differences* (2:16 minutes).
Socialization: YouTube: Jean Kilbourne: *Killing Us Softly 3: Advertising’s Image of Women* (6:37minutes)
- 4) Extra Readings: Culture: Linton, Ralph, *One Hundred Percent American*, click on Course Content, then on “Extra Readings” to view readings.

5) **Complete Discussion 2** – open/available from 8:00 AM on Monday 10/23 – closes at 10:00 PM on Sat 10/28.

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6) Complete Quiz 1. Quiz 1 covers Chapter 1 only. Available from 8:00 AM on Monday 10/23 – closes 11:59 PM on Sunday 10/29.

WEEK 3: 10/30 – 11/5

- 1) Read Chapters 4 (Social Interaction) and 5 (Groups and Organizations) in your text;
- 2) Read corresponding Power Point notes.
- 3) Watch Movie clip –
Social Interaction - YouTube: *The Stanford Prison Experiment*, conducted by Zimbardo (14:41 minutes).
Social Groups: YouTube: *The Milgram Experiment Full Video* (15:56 minutes)
- 4) **Complete Exam 1.** Exam 1 will be available at 8 AM on **Monday 10/30 – Closes 11:59 PM on Sunday 11/5.** Exam 1 covers Chapters 1, 2, 3, 4 and 5. Find Exam 1 on BB when you click on “Assessment” and then on “Exam 1.” Review information about “Exams” on this syllabus before you take it. You will have between 60 and 85 minutes to complete the exam. Time yourself. **A POINT WILL BE DEDUCTED FROM YOUR GRADE FOR EVERY MINUTE YOU GO OVER THE REQUIRED TIME FOR THE EXAM (This applies to the Quiz and the three examinations).**
- 5) **Complete Discussion 3** - available at 8:00 AM on Monday 10/30 – closes at 10:00 PM on Saturday 11/5.

WEEK 4: 11/6 – 11/12

1. Read Chapters 6 (Sexuality and Society) and 7 (Deviance) in your text
- 2) Read corresponding Power Point notes on bb.
- 3) Complete Discussion 4 - open/available at 8:00 AM on Monday 11/6 – closes at 10:00 PM on Saturday 11/11.

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4) Essay 1 is due 11:59PM on Sunday 11/12.

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 5) Topic for ESSAY 2 is posted on BB under “Assignments” as of Monday 11/13. **Paper 2 is due SUNDAY 12/3 by 11:59PM.**

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WEEK 5: 11/13 – 11/19

- 1) Read Chapters 8 (Social Stratification), 9 (Global Stratification) 10 (Gender Stratification) in your text;
- 2) Read corresponding Power Point notes.
- 3) Movie Clips:
Gender: YouTube - *Tough Guise: Violence, Media and the Crisis in Masculinity Full Documentary* (1:26 minutes)
- 4) Complete Discussion 5 - open/available at 8:00 AM on Monday 11/13 – closes at 10:00 PM on Saturday 11/18.
- 5) **Complete Exam 2.** Exam 2 will be available at 8 AM on Monday 11/13 – closes 10:00 PM on Sunday 11/19 Exam 2 covers chapters 6, 7, 8, 9 and 10.

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WEEK 6: 11/20 – 11/26

- 1) Read Chapters 11 (Race and Ethnicity), 12 Economics Politics, 13 (Family and religion) in your textbook;
- 2) Read corresponding Power Points notes on Bb.
- 3) Extra Readings: Coontz, S., *The Way We Never Were*
- 4) Movie clip:

Families/ Marriages Types: YouTube – “*Brothers share one wife - Fraternal Polyandry*” <http://youtu.be/u7HKmu3eMEk>

4) No discussions this week.

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WEEK 7: 11/27 – 12/3

- 1) Read Chapters 14 (Education, Health and Medicine), 15 (Population, Urbanization and Environment) and 16 (Social Change);
- 2) Read corresponding Power Points notes.
- 3) Complete Discussion 6 - available at 8:00 AM on Monday 11/27 – closes 10:00 PM on Saturday 12/2.
- 4) **Paper 2 is due SUNDAY 12/3 by 11:59PM.**

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WEEK 8: EXAM WEEK 12/4 – 12/10

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Complete Exam 3. Exam 3 will be available at 8 A.M. on Monday 12/4 and will close at 11:59PM on 12/10 (Exam 3 will cover Chapters 11, 12, 13, 14, 15 and 16).

ASSIGNMENTS

EXAMINATIONS: There will be one Quiz (worth 5% of final grade) and three examinations during the course of the semester. The three examinations are worth 60% of your final grade. These exams will be made up of Multiple-choice, True/False and/or short essay Questions. The exams will be based on the Power Point notes, class discussions, and assigned readings. They may also integrate questions and/or comments from online postings, so be sure to read all of your classmates’ postings and my responses to them. The purpose of these exams will be to test the student's knowledge of the vocabulary, issues, theoretical perspectives and methods associated with the field of Sociology.

Please Note: All questions for the individual exams will be a subset of questions that originate from an instructor generated set of questions. For your exams you will most likely receive different questions than your classmates. This effort is taken to maintain the integrity of online courses. All exams and assignments are expected to be completed on time.

The exams are administered online and they will be available only during a certain time period. They cannot be made up or taken after the available date without a valid written excuse. You will have up to 1 hour and 10 minutes for each exam. Once you begin an exam, you cannot stop. Once you reach a question, you can skip it and go back to it, however, you must remember to save your answers before you complete the exam. Use a timer.

IMPORTANT: If you do not save the answers BEFORE your 1 hour and 10 minutes have run out, the computer will NOT allow you to save them and the answers are lost forever in a virtual “Twilight Zone.”

Even Bill Gates will not be able to retrieve them... So, keep track of your time with a timer or a watch near you while you take the test. Remember, the LAST questions on the test are the short essays and they require the most time. Save yourself enough time to complete these, since they are worth a LOT of points.

Tests are closed book and you should not use your books. If you quote your textbook word for word in a short essay, it is evident to me that you have used it, and you will receive 0 points for that essay.

Do not share exam information with other students in the class. Although the class is online as opposed to face-to-face, there should be no confusion regarding "virtual ethics." The same rules, standards and expectations apply to online as to the physical classroom space.

ESSAYS: Essays 1 and 2 will each be up to 4 pages in length. Essays must not be less than 4 full pages if you expect at least an "average" grade (C). The topics for the take-home essays will be available at least two weeks before the due date on your homepage. It is your responsibility to locate the topic well in advance of the essay deadline. All essays will be graded on a combination of content, critical thinking, integration of information you have read and learned through class discussion and lectures and your ability to write in a grammatically correct manner. For one or more of your papers you may be asked to access articles on the web at: www.nytimes.com/college; <http://www.globalissues.org/TradeRelated/poverty.asp>, or at other assigned sites. You may not turn in papers or portions of papers that you have written for other classes as original assignments in this class.

Essay Deadlines: Your essays are due on the dates indicated on this syllabus. Make a note of these dates in your calendar. Your essay needs to be handed in electronically via the Assignment dropbox on BB by time listed on syllabus on the date it is due AND ALSO another electronic copy is turned in at that same time to Turnitin.com. (see directions later in this syllabus). If your paper gets "bounced" back to you, or if I do not receive it, that is not a valid excuse. Problems with your computer are not valid excuses. If you complete your papers in advance of the deadline and have problems, you will have time to work them out. Always, always, always (did I mention always?) make a back-up copy of your paper.

Late papers and essays are accepted, however the grade will drop one full letter grade for each day they are late. (Example: If your paper is one day late and you would have received a B+, you will receive a C+)

Posting of Discussion Assignments: You are required to post responses to weekly topic questions that will be displayed in the "Discussion" area of your homepage. In addition to posting a response or comment you must respond to TWO other responses posted by your colleagues. Multiple postings are highly encouraged because they make for better "conversation" in class! Make sure that your postings demonstrate that you have done the readings in the book, reflected on them in a thoughtful manner, and understand the various sociological theories and approaches. Be sure to read your classmates' postings, too. Postings can only be done on a specific topic during the time periods indicated on the syllabus. Once a posting is closed it is automatically gone forever. Postings are like class participation, and there is NO opportunity to "make them up" once the posting has closed. Postings are a part of your class grade (similar to class discussion). As a result of this, postings are a lot like "conversation." While they are not as formal as writing an essay, they are still in "presentable" and well-thought out written format. You should post a total of 4-5 pages of written material over the course of the class. This will be in the form of multiple paragraph responses to the questions/topics of the week and responses to your classmates.

INSTRUCTIONS FOR TURNING IN ESSAY ASSIGNMENTS and www.turnitin.com

As noted above, all essays must be submitted both in the Assignment Dropbox via WebCT by time listed on the day they are due AND ALSO submitted electronically directly to www.turnitin.com by the same time listed on syllabus.

Directions for "Turnitin" submission.

1) Go to www.turnitin.com

In the upper right hand side of the screen, you will see an option to create a user profile. Click on this.

2) Choose "student" and fill in your Class ID: (WILL BE PROVIDED LATER) and Enrollment password: (WILL BE PROVIDED LATER). (this IS case sensitive so make sure you're not using capital letters)

3) This should add you to my class list (for Intro Online Fall 2 08) and then follow directions to submit paper either by uploading or by cutting and pasting

Remember that in order for your paper to be "on time" both electronic copies must be submitted by time

listed (Eastern Standard Time) on the due date. If either of these copies is late, the paper is late. If a paper is not submitted to Turnitin.com it will receive a grade of “0.”

IX. Instructional Methods

Course content will be delivered using a variety of teaching and learning methods including lectures, online discussions, assigned readings, self-study modules, and assignments.

X. Assignments

1. Quiz 1 – 5 points
2. 3 Exams (20 points each = 60 points)
3. 2 Essays (15 points each = 30 points)
4. Introductory Post and 5 Postings (5 points)

XI. Grading Criteria

Final Grade:

<i>A</i>	=	<i>93-100</i>	<i>C+</i>	=	<i>78-79</i>
<i>A-</i>	=	<i>90-92</i>	<i>C</i>	=	<i>73-77</i>
<i>B+</i>	=	<i>88-89</i>	<i>C-</i>	=	<i>70-72</i>
<i>B</i>	=	<i>82-87</i>	<i>D+</i>	=	<i>68-69</i>
<i>B-</i>	=	<i>80-81</i>	<i>D</i>	=	<i>60-67</i>
<i>F</i>	=	<i>below 60</i>			

XII. Course Policies

General Policy:

Academic Policies

Academic Integrity:

The university is an academic community and expects its students to manifest a commitment to academic integrity through strict observance of standards for academic honesty. The following acts violate the academic honesty standards:

1. Cheating—intentionally using or attempting to use unauthorized materials, information, or study aids in any academic exercise
2. Fabrication—intentional and unauthorized falsification or invention of any information or citation in an academic exercise
3. Facilitating Academic Dishonesty—intentionally or knowingly helping or attempting to help another to violate any provision of this code
4. Plagiarism—the adoption or reproduction of ideas, words, or statements of another person as one’s own without proper acknowledgment.

For further information, please reference the NSU Student Handbook which can be accessed online at:

<http://www.nova.edu/studentaffairs/index.html>

Notification of Services for Students with Disabilities:

Nova Southeastern University complies with Section 504 of the Rehabilitation Act of 1973 and the Americans with Disabilities Act of 1990 by providing reasonable accommodations for individuals with a documented disability. Any student with a disability must contact the Student Disability Services Office at (954) 262-7185 or <http://www.nova.edu/disabilityservices/student-accommodations/index.html> to request accommodations.

Exceptional Situations:

If a health or family emergency should arise that will interfere with your participation, please contact me immediately through course email or by phone, so that we can discuss how to arrange for your completion of the coursework. If your emergency may result in your inability to complete the course requirements,

please be sure to withdraw from the course before the end of the withdraw period, as instructors may not grant withdrawals after the last day for withdrawing posted on the academic calendar.

If classes or assignments coincide and conflict with your religious observance or you need other accommodations for some vital reason, please let me know immediately through course email or by phone, so that we can discuss how to arrange for your completion of the coursework.

Adding/Dropping/Withdrawing from Classes:

The Drop/Add period, refund periods, and the withdrawal deadline date can be identified on the Academic Calendar at the following link: <http://cahss.nova.edu/students/resources/index.html>.

Students who wish to drop/withdraw the class must formally do so by notifying both the instructor and the program manager by e-mail. Withdrawal from a course during the timeframe designated on the Academic Calendar shall lead to a W being placed for that course on the transcript. If a student does not participate in a course during the first two weeks, that student will be dropped from the course, per university registrar guidelines. A student will only be permitted to petition and receive consideration for a retroactive drop, withdrawal, or refund for a course more than 30 days after the end of the term if he or she has extremely extenuating circumstances and provides the appropriate documentation (e.g., medical records, death in family, etc.)

Incomplete Grade Request:

A student can request an incomplete grade under certain, extenuating circumstances when unable to complete all course requirements. An incomplete grade may be granted only if the student is maintaining a passing average on all required course work up to the point of the request. Students, rather than faculty, must initiate a request for an incomplete grade. A student must discuss with their instructor the need for an incomplete in the course; then make a formal, written request to their instructor for an incomplete grade. Such requests, unless there is an unexpected medical emergency, must be approved two weeks before the last regularly scheduled class.

The Incomplete Grade Request Form must include a detailed description of the work that needs to be completed, the term, expected completion date, and any other information agreed to by the student and instructor. Signatures must be completed prior to a final approval and filing the originally signed form with the Program Manager. To review an Incomplete Grade Request Form visit

<http://cahss.nova.edu/students/resources/index.html>. An incomplete, noted as "I" on the student's transcript is for a period of one term only. It is the responsibility of the student to work with the instructor and submit completed work at the agreed on date and prior to the last day of class of the following term. At the end of the following term, if the work has not been completed, the incomplete grade is automatically changed to an F. Students who have an outstanding incomplete grade or who have a failing average may not receive an additional incomplete.

Student Appeals/Grievance Process:

Students must initiate the appeals process no later than 30 days after the decision to be appealed is made. In case of a grade appeal, the appeals process must be initiated no later than 30 days after the grade is posted. As students follow the process steps and make contact with the appropriate faculty and administrators, they are encouraged to use email as a means of confirmation. Please copy the appropriate department assistant to enhance follow-up.

1. Discuss the matter with the faculty member. If the matter is not resolved within 30 days after contact is made and the student wishes to continue the appeal process, s/he should:
2. Discuss the matter with the appropriate Program Director of the Department. If the matter is not resolved within 30 days after contact is made and the student wishes to continue the appeal process, s/he should:
3. Discuss the matter with the appropriate Department Chair. Please note that at Step 3, the student must document his/her grievance. If the matter is not resolved within 30 days after contact is made, and the student wishes to continue the appeal process, she or he should:
4. Discuss the matter with the Dean of CAHSS, who is the final arbiter.

Residential Institute Requirement (for online courses):

As noted in the catalog, "Online students in the following programs are required to attend two Residential Institutes (RIs) per academic year, each five days long:

- Ph.D. in Conflict Analysis and Resolution
- M.S. in Conflict Analysis and Resolution

- M.S. in College Student Affairs
- M.A. in Cross-disciplinary Studies (ONLY if taking online classes in meditation and facilitation)
- Graduate Certificate in Advanced Conflict Resolution Practice
- Graduate Certificate in Peace Studies

Currently, the RIs are held in the fall and winter, in February and late September or October.” Refer to the academic calendar for the dates of RI, and see the RI schedule for the date and time this class is scheduled to meet during RI. Failure to attend RI without a waiver from the department will result in the reduction of a student’s final grade by one letter grade for each online course.

XIII. University Policies

Students should visit <http://www.nova.edu/academic-affairs/nsu-syllabus-policy.html> to access additional required college-wide policies. It is your responsibility to access and carefully read these policies to ensure you are fully informed. As a student in this class, you are obligated to follow these college-wide policies in addition to the policies established by your instructor.

The following policies are described on this website:

- Academic misconduct
- Last day to withdraw
- Email policy
- Student course evaluations
- Student responsibility to register
- Student responsibility for course prerequisites

Academic Resources

Nova Southeastern University offers a variety of resources that may aid in student success. Among these resources are:

Accommodations for students with documented disabilities: For more information about ADA policy, services, and procedures, students may call the Office of Student Disability Services at 954-262-7189 or visit <http://www.nova.edu/disabilityservices>.

Tutoring and testing center:

Students are encouraged to use the free, individualized tutoring services offered by the Tutoring and Testing Center (TTC). TTC provides a supportive atmosphere in which tutors and students work collaboratively on improving students’ writing, math and/or science skills. <http://www.nova.edu/tutoring-testing/index.html>